



**OFFICE OF THE CHIEF JUDICIAL MAGISTRATE ::::::::::HAILAKANDI**

**"NOTICE INVITING TENDER"**

Dated: 28/05/2019 order No - 22

Sealed tender affixing Court Fee Stamps of Rs. 8.25 only (non-refundable) is hereby invited for "House Keeping, Sweeping and cleaning services" in the Establishment of Chief Judicial Magistrate, Hailakandi.

Interested Registered Firm/NGO's having satisfactory experience in the field are hereby asked to submit their quotations in the office of the undersigned on or before 12<sup>th</sup> June' 2019.

*sdf*  
Chief Judicial Magistrate,  
Hailakandi

Memo No. HJC. 08/2019/ 703-709

Dated. 28/05/2019.

Copy To:

1. Notice board of Chief Judicial Magistrate, Hailakandi.
2. Notice board of District & Sessions Judge, Hailakandi.
3. Notice board of Deputy Commissioner, Hailakandi.
4. Notice board of Civil Nazarat, Hailakandi.
- ✓ 5. System Officer, Hailakandi Judiciary. He is requested to upload the "NOTICE INVITING TENDER" in the Official website of the Hailakandi District Judiciary.
6. Office File.
7. Order book.

*[Signature]*  
Chief Judicial Magistrate  
Hailakandi  
28/5/19

General Terms and Conditions:

- 1) The parties shall have to submit photocopies of their registration certificate, Pan Card, GST Certificate, etc.
- 2) The rate should be quoted with GST component separately.
- 3) The rate quoted shall be final and no increase in the same shall be entertained for the period of one year from the date of agreement.
- 4) The rate should include expenses for cleaning articles like phenyl, cleaning agents like harpic etc, broom, mops etc, but the said rates are not required to be shown separately, but only a consolidated rate is required to be quoted.
- 5) The cleaning and house keeping activities shall include, but not limited to, round the clock cleaning and sweeping of the CJM Building, moping of the building, dusting of doors, windows, furniture etc, and cleaning and maintaining the bushes in and around the campus etc.
- 6) The Chief Judicial Magistrate, Hailakandi shall have the right to accept or reject any tender without and shall not be bound by the lowest price quoted.
- 7) The Chief Judicial Magistrate, Hailakandi shall have the right to cancel the tender at any time without giving notice if the service is found unsatisfactory.
- 8) The decision of the Chief Judicial Magistrate, Hailakandi shall be final.

  
Chief Judicial Magistrate  
Hailakandi  
28/5/19